Approve by
Board of Selectmen

Town of Middleton
Board of Selectmen Meeting
January 14, 2019

Called to order at 6:30 P.M
Roll Call, BOS Members Present: J. Hotchkiss, J. Bailey, J. Mullen Jr.
Pledge Recited

Signature Action:

- *J. Bailey motions to accept the minutes from 01/07/2019 as written. J. Mullen seconds, all in favor.*
- *Planning Board Clerk appointment form for Janelle Guarino. J. Bailey motions to approve the appointment, J. Mullen seconds, all in favor.*

Old Business

- *Department Heads:*
  - ***Highway**- No Report*
  - ***Treasury-** Report submitted by L. Parker. No report from treasurer.*
  - ***Code Enforcement**-John Mammone spoke about needing a sign for Sunrise Drive. Building permits have slowed down for now. John Mammone is starting to work on a new permit fee list. J. Mammone suggests not including electrical / plumbing on a building permit. These should be separate fees. J. Mammone reports 20% increase in fees collected from last year.*
  - ***Fire/ EMS**- Bill Lawrence submit his monthly report. 3 fire reports so far in 2019 and 2 medical calls. Email received from Fish N Game inviting Middleton to join a search and rescue team, the meeting for this is January 30th at Castle in the clouds.*
  - ***Cemetery**- Roger Mains speaks about researching purchasing a specific number of plots from Wakefield or possibly developing the towns own cemetery. Roger Mains suggests holding a public meeting to see what the townspeople in Middleton would prefer. Joann Coskie asked if there is a public meeting to have the current agreement and options defined. J. Mullen suggests having the cemetery commission to put together a public hearing and have the necessary information. Discussion on what exactly is required from the Town regarding providing a burial location for residents. Jim Keegan asked how many people from Middleton have needed this service in the last 10 years. Currently no one can answer that question. First answer needed is what the laws require the town to provide.*
  - ***Cell Tower**- no report*
  - ***Planning Board-** Roger mains reports that the new clerk was appointed. Planning Board is working on the wording for the ballot on changes. Planning Board is still on hold with Middleton Building Supply. MBS has 90 days to come up with a mitigation plan. Planning Board may extend the timeline for MBS at the next meeting. Wednesday January 16th at 11:00, Shawn from Blue Sky will be in Middleton to start the application process for the cell tower on Ridge Road. J. Hotchkiss asked if Blue Sky would need any variances, they do not.*
  - ***Welfare**- Working with one resident.*
  - ***School**- Budget process has begun. J. Hotchkiss mentions how the budget committee has worked hard on this budget.*

- ***Police / ACO***- *No Report*
- ***Zoning***- *Nothing to report.*
- ***Assessing***- *Kathleen Blaney reports that abatements have increased. Currently waiting for responses from Avitar regarding the abatements.*
- ***Tax Collector***- *Kathleen Blaney provides the Board with her monthly report.*
- ***Town Clerk***- *Janelle Guarino provides the Board with her monthly report.*
- ***Conservation***- *John Mullen speaks about a new Milfoil program where instead of the dash diver pulling of the milfoil they will try a herbicide treatment. This is a new treatment process called Procellacore. The state had tested this out at a couple locations throughout the state and has had success. This is an expensive process that the conservation commission is hoping the state will reimburse 25%. Saturday February 16 at the Old Town Hall there will be an Exotic Weeds and Aquatic Species Seminar from 9:00-11:00 where we can find out more about this specific treatment. The part of the lake that has the most milfoil is located at Pinkham point / cove. J. Bailey asked what the deadline to sign the contract is. J. Mullen mentions that the contract is requested back by the end of January, early February. J. Bailey confirms that the contract needs to be signed before the townspeople approve the additional funds. J. Mullen states that the Board of Selectmen can wait to sign if needed. If the milfoil is not maintained it will eventually clog the water and no one will enjoy it. Board will review again at the next meeting.*
- ***Health Officer***- *John Mammone has nothing to report.*
- ***Emergency Management***- *No report*

- *OTH rental- J. Mullen speaks about the rental of the OTH to employees. J. Mullen suggests renting to full time employees the same way as a resident. J. Bailey mentions that the town has always included employees whether they live in Middleton or not in all the Recreation activities. Board agrees that employees will pay the resident price for renting the OTH. J. Hotchkiss would like to see the wording for the next meeting.*
- *Jim Keegan speaks about the septic system for the property located behind his house. J. Keegan speaks that there is a machine digging behind his house for septic purposes. J. Keegan mentions the business that is being run on that property. J. Hotchkiss asked J. Mammone if there is any approved septic design for that location. J. Mammone has not received anything for that location to date. The state has to approve the septic design. Roxanne Keegan-Tufts believes that the state should have all landowners' approval to install a septic. J. Bailey mentions how the locations junk yard was cleaned up as requested by the Town. Business owners were then advised that they needed to start the process to create a legal business within the Town. Planning Board has not received anything to date for the business. J. Bailey suggests reaching out with legal on the business and writing a cease and desists. J. Keegan wants to know why there is digging on the property. Did the Board turn a blind eye on the business? J. Bailey assures that the board will look into this issue with legal. J. Mammone mentions that he has been advised to start sending letters to any Middleton businesses that have not registered with the Town. J. Mullen mentions that if the Town takes action on one local business, they need to take action on all in that same category. J. Mullen asked J. Mammone to have that list within 30 days.*

New Business

- *Roxanne Keegan-Tufts speaks about the vacancy on the budget committee. There is a recommendation that will be brought to the board at the next meeting.*
- *John Mullen mentions how he will not be running for Selectmen in March. Thanks the townspeople for his support over the past few years.*

Public Participation

J. Bailey motions to adjourn at 7:55 PM. J. Mullen seconds, all in favor.

Respectfully submitted by:

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Laura Parker, BOS Secretary