

Approve by  
Board of Selectmen

Town of Middleton  
Board of Selectmen Meeting  
December 10, 2018

  
  


Called to order at 6:30 P.M

BOS Members Present: J. Hotchkiss, J. Bailey, J. Mullen

Pledge Recited

**Signature Action:**

- *J. Bailey motions to accept the minutes from 12/03/2018 as written. J. Mullen seconds, all in favor.*
- *J. Mullen speaks about the changes he made to the Hawkers / Peddlers ordinance. This will be tabled till the next BOS meeting. Ordinance will be Monday thru Friday for a fee of \$25.00.*
- *J. Mullen speaks regarding to the Special Event Permit ordinance. Special events have to do with a certain RSA 284 & 286. RSA 286 gives the definition of what a special event is. RSA 105:9 lists who can enforce this ordinance. Discussion on certificate of insurance needed for event. Insurance company would calculate the amount of insurance needed per the event. J. Hotchkiss questions about the percentage of fees and how it is collected. Standard is a 50% deposit. This ordinance does not include private small events on private properties. Special Event Ordinance will be sent to legal for review.*
- *Winter Parking Regulation during winter road maintenance- ordinance.*
- *Snow Obstruction and other Debris ordinance. Old ordinance did not define significant amount of snow. Ordinance specifies that no person shall place any snow, obstructions or debris in the road right of way. There will be penalties for violation of the ordinance. J. Mammone asked if there is still a rule about not plowing across the street. J. Mullen will look into the statutes and add to ordinance if needed. J. Bailey mentions that there is an issue with plowing across the road due to removing the salt / sand that has been placed on the road for treatment. Ordinance does not include that rule. J. Mullen does not feel that the rule is fair. . J. Mullen will speak with Rick Washburn before next meeting.*
- *SFPNHF property deed. J. Bailey motions to accept the deed by SFPNHF for the property on John Jones Rd. Map 20 Lot 7 1.2 acres that was awarded back in June. J. Mullen seconds, all in favor. BOS signed deed. Final transfer paperwork will be submitted by SFPNHF.*
- *J. Mullen speaks about a new mileage reimbursement form. J. Mullen created a log for mileage to have more accurate record keeping. Roxanne Keegan asked if mileage reimbursement was a rule. J. Mullen could not find any RSA that mandated mileage reimbursement. J. Mullen believes it is up to the municipality. This new form is not because there is any wrong doing; it is to have additional check and balance. J. Mammone wants to know if he would have to fill out this additional form. Kathleen Blaney recommends all using the same form for uniformity. Currently there are several different sheets turned in for the same things. J. Mullen will look at all forms before any new form is approved.*

**Old Business**

- **Department Heads:**
  - **Highway-** No Report
  - **Treasury-** No Report
  - **Code Enforcement-** J, Mammone mentions two issues. One issue is on Deer Run Road regarding a home that needs attention. Second issue is a resident putting in a driveway

without a permit. J. Mammone will speak to the resident before any more work is completed. J. Mammome will have a number of permits issued for 2018 for the next meeting.

- **Fire-** Chief Lawrence submitted information for a warrant article. New Ambulance should be delivered in January. J. Mullen asked if that purchase came through the board and Chief Lawrence stated yes. Warrant article is for a Zodiac boat and trailer. Board will review warrant article. Chief Lawrence states that there have been a couple calls for rescues on the lake. Boat only weighs 100 pounds. At the end of the season it can be deflated and stored at the station. Motor alone weighs about 100 pounds. Total would be about 200 pounds. In the past Middleton has been able to rely on others when a boat has been needed. J. Bailey believes if the town is going to spend money is this boat even big enough to do what is needed. Nothing for EMS.
  - **Cemetery-** no report. J. Hotchkiss asked the public if Middleton should have a public cemetery. Roxanne Keegan asked what is the purpose of a public cemetery. J. Mullen mentions that if a resident does not have a place to be buried, the town has to provide a place to be buried. Roxanne Keegan wonders if it would be more beneficial for the Town to purchase so many lots instead of paying for grounds keeping each year.
  - **Cell Tower-** no report
  - **Planning Board-** There is a meeting this Thursday.
  - **Welfare-** Report given verbally. One call for assistance this month.
  - **School-** School board in the process of preparing the budget. Hearing on the school budget is tomorrow night at 6:30.
  - **Police / ACO-** No Report
  - **Zoning-** Nothing to report.
  - **Assessing-** Kathleen Blaney has been giving out approximately 18 abatement applications out. Once these are completed they will go to Avitar for recommendation. Question on if there are additional charges if the property needs to be re-assessed. Kathleen Blaney does not believe there is.
  - **Town Clerk-** Kathleen Blaney mentions that tax bills have gone out. Bulk stickers were included in the tax bills. These were stapled to the bill. Only property with addresses will receive bulk stickers. Tax bills are due on December 29<sup>th</sup>. Town clerk will be open from 9-12 on that Saturday.
  - **Conservation-** J. Mullen speaks about a group looking to improve trails within Tanglewood . Commission would also like Tanglewood property in conservation land.
  - **Health Officer-** No Report
  - **Emergency Management-** No report
- **New Business**
    - Mr. & Mrs. Albro come to the board regarding a property that was taken by the town this year. Mr. Albro submitted a letter to the board. Mr. Albro mentions that he attended a BOS meeting in March. There was then an agreement made. Mr. Albro still feels a payment from March was misapplied. Mr. Albor is asking the Board to reconsider the decision of the town. Mr. Albro's legal counsel has been in Middleton to check the records. Mr. Albro states they did not get the agreement letter. J. Hotchkiss mentions that these concerns will be forwarded to town counsel. J. Bailey mentions how he feels the town has done everything they can. J. Hotchkiss will assure that the letter and minutes from this meeting will be forwarded to town counsel.
    - J. Hotchkiss speaks about private roads in town. Currently the town plows Old Tate Lane listed as an emergency lane. J. Hotchkiss spoke to Chief Lawrence and Old Tate Lane has never been used as an emergency fire pond and probably will not in the future. Discussion in the future will be no longer plowing Old Tate Lane.

- *J. Hotchkiss speaks regarding the town plowing the Middleton Gospel Church parking lot. The town has been plowing this lot for so long and no one can answer as to why. J. Hotchkiss is looking for any input as to why the town would be plowing a private parking lot. It may be because the school busses use to park there but they do not anymore.*
- *J. Hotchkiss mentions the U-Haul truck parked in the Municipal Parking lot. Should the town be allowing private businesses to be parking in the Municipal parking lot?*

### **Public Participation**

- Recreation Committee had their final event this week which was a sign making fundraiser.
- J. Mammone speaks about hearing that Waste Management was bought out from another company.

*J. Mullen motions to adjourn at 8:22 PM. J. Bailey seconds, all in favor.*

*Respectfully submitted by:*

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*Laura Parker, BOS Secretary*