

Town of Middleton
Board of Selectmen Meeting
January 22, 2018

Called to order at 6:30 P.M
BOS Members Present: J. Hotchkiss, J. Bailey
J. Caliri-absent
Pledge Recited

Approved By
Board of Selectmen



Signature Action:

- J. Hotchkiss motions to accept the minutes from the Board of Selectmen meeting 01/08/18 as written. J. Bailey seconds, all in favor.
- J. Hotchkiss speaks about the EMD (Emergency Management Director) that he has been for the past several years. Officer Greg Cooper has volunteered to be the new EMD. J. Hotchkiss will transfer all EMD equipment (radio and laptop) to Officer Cooper.
- Warrants articles for the upcoming town meeting were read aloud.
 - Article 7-road paving \$200,000 keep as written.
 - Article 8- Highway Building CRF- \$10,000- keep as written.
 - Article 9- Ambulance CRF- \$15,000- keep as written.
 - Article 10-Milfoil Account- \$5,000- keep as written.
 - Article 11-SCBA Fund- \$5,000- keep as written.
 - Article 12- Re-evaluation CRF- \$10,000- keep as written.
 - Article 13- Cemetery Fund- \$15,000- keep as written.
 - Article 14- Natural or Man Made Disasters- \$1,000- keep as written.
 - Article 15- OTH Kitchen remodel- J. Hotchkiss spoke regarding the need to repair the kitchen in the OTH. Kitchen remodel was not part of the LCHIP grant or renovation. Kitchen floor is not in good condition since the building was raised. One of the crossbeams under the kitchen floor is no good and needs replacing. J. Hotchkiss suggests remodeling the kitchen and making the kitchen more users friendly and smaller. He suggests taking the back 1/3 and putting up a wall. Behind the wall would be storage area. If the walls inside are taken apart he recommends insulating. Outside walls will not be touched. J. Hotchkiss is currently getting quotes for the cost. He will write a warrant article using funds from the fund balance to pay for the remodel. A kitchen design draft has been completed. It will have three sinks, one for washing, one for rinsing and the third for disinfecting. The design also shows the two refrigerators together and possible an upright freezer. The island would be removed and two stainless steel table be installed. Warrant article should be written by the end of the week.

Old Business

- J. Coskie asked about the concerns that were addressed at an earlier meeting regarding the highway fuel island. She wanted an update as to where the town was with laying the pad. Pad has been laid and all was approved.
- T. Laviolette asked if the water at the OTH has been tested lately. At a prior meeting it was mentioned that the water was fine. When was it tested? L. Parker will look into contacting the State for information on how to test.

- J. Hotchkiss mentions that there is still the \$100,000 set aside for the repaving of the OTH parking lot.
- Book dedication will be Rick Washburn. Another suggestion was John Mammone and John Mullen.
- R. Keegan-tufts asked about the budget numbers regarding salaries. J. Bailey spoke about the starting pay adjustments that took place back in April and was in effect June 1. In January the Police starting pay was adjusted. The board did not want to do all at the same time, so did the remaining employees highway and municipal effective June 1. The study that was used was New Hampshire Municipal Association wage study from 2014. At that time the towns around Middleton were looked at and averaged out so Middleton would be comparable. The town employees are still 4 years behind in wages. J. Bailey spoke about the board wanting to do 5% for the next two years to catch up. R. Keegan –tufts asked about how the raises are given. J. Bailey spoke about the evaluation process that they started doing in 2016. Each department head will evaluate their department employees and then the department heads will be evaluated from the board. J. Bailey would like the percentage to go into the department and the raises would be determined by the evaluation. This is not how it has been in the past. The norm used to be if the town voted 3% all employees would get 3%.

New Business

- No new business

Public Participation

- No additional public participation

J. Bailey motions to adjourn at 7:38 PM. J. Hotchkiss seconds, all in favor.

Respectfully submitted by:

Laura Parker, BOS Secretary