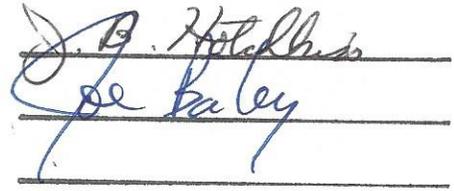


Town of Middleton
Board of Selectmen Meeting
April 25, 2016

Approved By
Board of Selectmen



Called to order at 6:30 P.M

BOS Members Present: J. Bailey, J. Hotchkiss, M. Schwarz- ABSENT

Pledge Recited

Signature Action:

- J. Bailey motions to approve the 04-11-16 minutes as written. J. Hotchkiss seconds, all in favor.
- J. Bailey reads aloud the intent to cut for map 19 lot 10. Question on what they are doing with the slash.
- J. Hotchkiss reads aloud the letter drafted for the Fire Department allowing permission to ride the 'mule' on town roads. Mule was recently registered with a commercial plate. Copy of this letter is to go to the Police, and a copy will be kept in the mule.
- Yield taxes signed by the BOS for map 8 lot 16.

Old Business

- J. Hotchkiss spoke about town property that is located on Lincoln Road. Land is very steep. Property has a drainage culvert as well. J. Hotchkiss willing to talk to abutters to see if anyone is willing to merge. J. Bailey agrees. K. Buzard asked if Board has looked into the drainage map from the Sunrise Project. Maybe selling would not be good due to drainage.
- Update on town property located at 6A Route 153. Letter was sent to homeowner Matt Fuller whose property surrounds this town owned piece. Waiting to hear back from him.
- Update on security upgrade. Contractor will start at the end of this week into next week.

New Business

- Tax Collector Deb O'Toole speaks to board regarding an investigator Bill Irving who was in to see her. She wants to know why Selectman M. Schwarz started an investigation without the other board members knowledge. Investigator looking for last years deed list and waiver. Property owner in question only owed \$783.00 at deed time. She was working with the resident and had a verbal agreement. The Board of Selectmen gave permission for the Tax Collector to do everything she can to work with homeowners. There is a difference in taking land only or a home that is vacant than taking a home a resident lives in. We are not in the business of throwing residents out on the street. This is not the only person we have helped, nor will it be the last. Mutual intention was to not take the property. She is not sure what happened to the waiver. She would like the waiver signed for the record. If the Board is not comfortable, the process can be started over and complete a new waiver with new dates. J. Hotchkiss read aloud the waiver D. O'Toole presented to the board. D. O'Toole questions why a year later we are dealing with an investigator on this issue. She wants to know the objective of the investigation. J. Bailey feels comfortable signing waiver, he agrees that there was a verbal agreement. J. Hotchkiss also agrees with signing the waiver. D. O'Toole will correct form and have ready for the next Board meeting for signatures.
- J. Hotchkiss speaks about collateral duties for the Board of Selectmen. He mentions that these duties are reviewed every year after the March meeting. J. Hotchkiss questions why M. Schwarz

took it upon himself to get involved with the Fire Department business when J. Hotchkiss is the Fire Department liaison.

- Roger Mains asked why there have not been any cemetery committee meetings. He wants to know when the meetings will take place. He has been asking M. Schwarz and keeps getting the same answer. He would suggest M. Schwarz passing on these duties if he can't handle them.
- Fire Chief Bill Lawrence speaks regarding an email he received from Fire Captain D. Silbernagel about researching air packs. D. Silbernagel received the email from L. Parker as requested from Selectman Schwarz. B. Lawrence reads aloud the email. He wants to know why M. Schwarz feels he should be going around the Fire Chief to fire members with these matters. B. Lawrence questions why M. Schwarz is allowed to give directives to the fire officers or talk bad about the fire chief to the fire members. Why does M. Schwarz have issues with the Fire Department at all? J. Hotchkiss mentions that he thinks things at the Fire Department are going well and how other full time departments are calling Middleton mutual aid. These concerns need to be addressed. M. Schwarz as EMD cannot be biased needs to work together with the Fire Department. J. Bailey feels Fire Department is running smooth. Any Fire Department concerns needs to go through the Board liaison. J. Bailey states that he and J. Hotchkiss need to deal with this issue and move forward in a positive way. They will speak with M. Schwarz at the next board meeting. J. Hotchkiss states the nature of running the town is dealing with problems- but everyone needs to work together. B. Lawrence asks the board for Selectman M. Schwarz to abstain from anything to do with the Fire Department. J. Hotchkiss will handle this.
- B. Lawrence asked if there has been any talk about having agencies in to the school for inspections. J. Hotchkiss will coordinate.
- Welfare request- L. Parker would like approval to purchase a 911 alert alarm for a resident in need. J. Bailey motions to allow the purchase for the alarm system. J. Hotchkiss seconds, all in favor.
- J. Hotchkiss speaks regarding upcoming training that was posted for cemetery members and trustees. There is one in May and one in June for cemetery members. Roger Mains is very interested and thinks that Pastor Tom would be as well for the cemetery board. As the town looks for cemetery properties in town it may be helpful to have the up to date requirements.
- J. Hotchkiss updates that he will be out of town in May but will be available via phone for board meetings.
- J. Hotchkiss brings up Tanglewood properties and the possibility on having the cemetery located in Tanglewood. Low sections are wetlands. According to Kate Buzard, Tanglewood was once going to be a campground but the town never approved the roads or campground. There is a high side within Tanglewood that is close to New Durham Road. It is possible cemetery on the high side. Some residents have donated property within Tanglewood. Kate Buzard (Conservation) was hoping to provide a recreation area for residents and to let wildlife live. She is open to what is best for the town. J. Hotchkiss mentions how the town owns several lots. This location is just something to consider. Roger Mains suggest 4-5 acres for a cemetery. Maybe clear 2 acres and have 3 for a reserve. J. Bailey mentions how it would need to be surveyed and have soil tested. J. Bailey speaks about there being a mound of soil. The highway crew could remove that and use elsewhere if needed. At this time nothing is set in stone, just suggestions. Town will wait to merge all the Tanglewood lots as suggested from Conservation Committee, will wait until cemetery location is found. J. Hotchkiss states as a Board they are not looking to spend money on land for a cemetery if they can use Town already owned property. If Town owned property is not usable then the Town may have to purchase. J. Hotchkiss also mentions that there is a piece of town owned property at the end of Pinkham Road across from the beach. Roger Mains asked who is currently running the cemetery committee because a meeting needs to be planned.
- Personnel Policy updates. J. Hotchkiss mentions how the policy is a working document and is always being reviewed. J. Bailey speaks about the current update to how holidays are being

paid. Any full time hourly employees who work on a holiday will receive straight time for all hours work. Holiday pay will be in the same week as the holiday. Also added is any part-time employee who works on a holiday will receive twice their normal rate of pay. J. Hotchkiss motions to accept the changes as outlined on page 18. J. Bailey seconds, all in favor. Board signs the document.

Public Participation

- Evelyn Campbell questions if the location of the cemetery if it matters if it's in the Village District or not.
- Evelyn Campbell brings forth a complaint of gravel piled on Tanglewood Beach at the end of Lakeshore. Believes it is town owned property and either someone is dumping gravel or taking it from the lake.

J. Bailey motions to enter into non-public session at 7:59 PM per RSA 91-A: 3 II c. J. Hotchkiss seconds, all in favor.

J. Bailey motions to re-enter public session at 8:12 PM. J. Hotchkiss seconds, all in favor.

J. Hotchkiss motions to seal all the minutes from the non-public for 1 year. J. Bailey seconds, all in favor.

J. Bailey motions to adjourn at 8:14 PM. J. Hotchkiss seconds, all in favor.

Respectfully submitted by:

Laura Parker, BOS Secretary