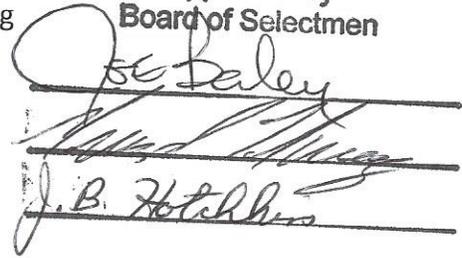


Town of Middleton
Board of Selectmen Meeting
February 8, 2016

Approved By
Board of Selectmen



Called to order at 6:04 P.M

BOS Members Present: M. Schwarz, J. Hotchkiss, and J. Bailey

Pledge Recited

Signature Action:

- M. Schwarz motions to approve the minutes from 02/01/2016. J. Bailey seconds, all in favor.
- J. Hotchkiss motions to approve the minutes from 01/26/2016 workshop. M. Schwarz seconds, all in favor.
- Yield tax form-signed
- Assembly Checklist- J. Hotchkiss motions to accept the Assembly Occupancy Self Inspection Checklist guidelines. Which includes the Assembly Permit, effective 02/08/2016, which can be amended in the future if needed. M. Schwarz seconds, all in favor. J. Bailey wants to make sure the fire chief get a copy of this packet to use for assembly. Need to start a book in the office.
- Milfoil grant- John Mullen submitted a grant that needs to be completed by the BOS.
- Timber cut- signed for a lot on 153.
- Audit questionnaire- Vachon & Clukay would like the risk of fraud questionnaire completed prior to the audit. The Board of Selectmen will complete tomorrow during their time at the polls.

Old Business:

- Department Head:
 - **Highway-** not much going on right now. Preparing for the upcoming snow. Election material is all set up for the Primary tomorrow. Areas will be coned off to allow the trucks to access the salt/sand when needed. Election officials should be parking at the municipal building and walking over to save on parking space.
 - **Planning Board-** Two hearings were held on the new ordinances. Warrant article is set for ballot. New ordinances are part old and part new. 114 pages long, the old one was only 80. Legal counsel looked at ordinances and will review in more detail for legal concerns. Planning Board confident that it will be a vast improvement.
 - **CEO-** Copy of building permit with suggestive changes. J. Mammome would like the board to review. CEO has another issue on Deer Run Road. Out of the 43 letters that were sent to residents who did not obtain a building permit when required, 27 responses have come through and been taking care of.
 - **EMD/Fire-**All is good. Captain Silbernagel met with the manager of DiPrizios for a walkthrough. They will be providing a drawing of each building. There will be training in the school with a hose maze and search and rescue. Certificate of insurance needed for this activity. Planning on Fire Department to conduct training with a school bus.
 - **Zoning-** Al Poulin no longer wants to be chair of the Zoning Board. This leaves only two members. J. Hotchkiss will call a meeting of the members and assign a new chair.
 - **Village District-** Preparation of the Village District Budget will take place in April.
 - **Emergency Management-** Met with Homeland Security Friday regarding the school. There will be a lot of training coming in the near future.
 - **School Board-** Deliberative session was this past Saturday. School project is on schedule.

- File purging bins have arrived. There are 4 in the vault and 1 in the conference room. Any department needing to shred documents may add them to the bin. Town will call when ready for pick-up.
- L. Parker will schedule the porta toilets for town meeting.

New Business

- J. Mammone asked about state money on milfoil. J. Mullen states that the state usually pays 40%, depending on how many apply for grants.

Public Participation

J. Hotchkiss motions to adjourn at 6:40 PM in favor of a budget hearing scheduled for 7:00 PM. M. Schwarz seconds, all in favor.

Respectfully submitted by:

Laura Parker, BOS Secretary