

Town of Middleton  
Board of Selectmen Meeting  
November 23, 2015

Approved By  
Board of Selectmen



Called to order at 6:30 P.M

BOS Members Present: J. Bailey, J. Hotchkiss, M. Schwarz

Pledge Recited

**Signature Action:**

- J. Hotchkiss motions to approve the minutes from 11/9/15 as written. M. Schwarz seconds, all in favor.
- Pine Ridge Road lot 14-50 sold to Mr. Sherwood.
- Tax warrant produced for the Board of Selectmen to sign. Taxes to be due December 31, 2015. Board approved \$28.65 for most. Village district will be \$.83 more. J. Bailey spoke in regards to the set rate. Shared the breakdown.
- CAI Technology contract – P. Frazier spoke about the CAI contract. P. Frazier asking to encumber the \$4860.00 that was budgeted this year. The information that needs to be updated if from April forward. M. Schwarz suggests paying in full since they are signing the contract. Discussion on why encumber. Payment will be made in full so the money does not need to be encumbered. Contract signed.
- Bank paperwork for the tax anticipated note. J. Bailey spoke regarding the reason for the needed note. School District paperwork was not completed before the deadline which delayed the tax rate and bills being sent out. County tax bill is due December 17<sup>th</sup>. School payments also started three months earlier. This has put the town in a financial hardship. Note would be for \$500,000/ 60 days. Interest is 2.25%. Note tabled till tomorrow @ 1:00, when more information is found. If we can get a 30 day extension on the county tax.
- Emergency Management Memo- J. Hotchkiss spoke about the purpose of the Emergency Management and the new school. J. Hotchkiss submitted a letter addressed to Superintendent Steve Welford, listing the concerns he has as Emergency Management. J. Hotchkiss read the letter aloud. Concerns listed were accessibility to the rear of the building, window size, etc. The board agreed with the concerns and will send the letter to the Superintendent. T. Brown spoke about the request to meet with the school board several months before. Safety ultimately is on the Board of Selectmen as the overseers of the town. J. Coskie brought up the location of the propane tanks. J. Bailey has spoken with the construction manager regarding this issue. He provided the construction manager with the national codes. Board not trying to get create issue, just wants the school to be a safe place.
- Current use application for Map 14-40. P. Frazier spoke about the application. Avitar approved the application. This will not take affect till next year. Putting land in current use will reduce the valuation for tax purposes.

**Old Business**

- J. Bailey spoke about last year's warrant article for the new plow truck. Truck is in service now.
- International was put back out to bid for two weeks. One bid has been received. Will open at next BOS meeting.
- J. Hotchkiss announced his resignation as emergency management director. He will remain as BOS. T. Brown suggests that J. Hotchkiss not resign, just take a leave of absence. J. Hotchkiss would rather have someone accessible for Emergency Management. J. Bailey accepted J.

Hotchkiss's resignation as Emergency Management. J. Bailey makes a motion that M. Schwarz will be the new Emergency Management Director. J. Hotchkiss seconds, all in favor.

#### **New Business**

- Annual tree lighting this Saturday November 28 @ 5:00 p.m.
- Reminder December 2 is budget meeting day.

#### **Public Participation**

- J. Coskie asked if the budget committee will be attending the budget meeting. M. Schwarz believes some members will be attending.

J. Hotchkiss motions to enter into non-public @7:36 p.m. per RSA 91-A:3 II a  
M. Schwarz seconds, all in favor.

J. Hotchkiss motions to enter back into public session at 9:17 p.m. M. Schwarz seconds, all in favor.

J. Hotchkiss motions to seal the minutes from the non -public meeting for 1 year. M. Schwarz seconds, all in favor.

J. Hotchkiss motions to adjourn @ 9:18 PM. M. Schwarz seconds, all in favor.

Respectfully submitted by:

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Laura Parker, BOS Secretary