

Town of Middleton
Board of Selectmen Meeting
November 9, 2015

Approved By
Board of Selectmen



Called to order at 6:29 P.M

BOS Members Present: J. Bailey, J. Hotchkiss, M. Schwarz

Pledge Recited

Signature Action:

- J. Hotchkiss motions to approve the minutes from 11/2/15. M. Schwarz seconds, all in favor
- Swearing in of Part-time officer Patrick McMullen.

Old Business

- Department Heads
 - Monthly reports turned in. Still waiting for the tax rate to be set. BOS needs to send an email to the SAU regarding documents needing to be submitted for tax rate. Tomorrow is the Election Day for state rep. Polls open from 8-7.
 - Assessing- Last month has 5 qualified sales, 4 out of 5 were under assessed value. P. Frazier presented the new proposed contract from Avitar. This is a 3 year cycle to get back on the original track of every 5 years. Discussion on the fees for the contract. Increase due to the 3 years instead of 5. P. Frazier will look more into cost breakdown. Contract ends at the end of this year. Data verification was done on 25% of the town.
 - Planning board still updating the site survey.
 - Code Enforcement- Signs on Piper Mountain road are down. A couple issues with septic systems in town. One is on Dudley Drive, DES is handling that location. Building permits are going good. J. Bailey speaks about the list of residents that have built without a permit. J. Mammone will check each one before sending a letter. J. Mammone suggests for the future, if a resident does not get a building permit the fee will double. Gas permits have been used, working out well.
 - Fire Dept- 99 fire calls so far this year, 109 EMS calls to date. B. Lawrence brought all mileage for all vehicles. Needs money put aside for Pacs that will be outdated within the next few years. Need will be approx. 15 packs. B. Lawrence will look into any possible grants. EMS class is going well. Turkey raffle is scheduled for the Saturday before Thanksgiving. J. Hotchkiss mentions may need a CRF for saving for the new Pacs. FD will be hosting a SCBA trailer, this training will include surrounding towns.
 - Police- Report was presented. 6 criminal arrest, 66 service calls, 55 warnings, 7 summons, 0 accidents. 3 animal control calls. Discussion on Heroin issue. Currently this is an ongoing issue with all areas.
 - Emergency Management- Prepared for winter. FEMA money has come in from last years storm.
 - Treasurer- Reports from treasurer and bookkeeper submitted. J. Hotchkiss spoke about tax rate not being sent. School has not submitted all needed information.
 - Village District- Dam has been opened.
 - Zoning Board- All is quiet.
 - Highway- Electrical conduit for power on OTH lawn is complete. Viking dropped off the plow and picked up the sander for the new truck. Sweeper will be installing new sander. Calcium tank was kept. May be able to cut back on salt by using the calcium. Will not

know amount until we get through the first season. Recall on new international truck that is being taken care of. Highway crew will be using up vacation time. Highway back to 8 hour days. P. Barron will be returning as needed. Parking lot will need major work once renovation of OTH is complete. Should be submitted in a warrant article.

- Truck bids- Three bids were received. One on the international for \$1700.00. Discussion on the bid. M. Schwarz motions to reject the bid and put out for re-bid for two weeks. J. Hotchkiss seconds, all in favor. Two received on the F-550, one for \$3685.00 and one for \$3911.23. J. Hotchkiss motions to accept the bid for \$3911.23 from Kevin Gagnon. M. Schwarz seconds, all in favor. L. Parker will contact to finalize the sale.
- Budget Meeting memo approved by the board. L. Parker will assure all departments will get the memo.
- Police Department lights proposal- J. Hotchkiss read aloud the proposal. Proposal cost is \$568.52. 50% deposit needed to begin. M. Schwarz motions to accept the bid. J. Hotchkiss seconds, all in favor.
- Recycling notices- J. Hotchkiss will write the letter to be sent out with tax bills regarding recycling. J. Coskie brought recycling bumper stickers that she ordered. L. Parker checked with Waste Management about possibly having a different day for recycling. Waste Management said that would not be possible.

New Business

Public Participation

J. Hotchkiss motions to adjourn the public meeting at 7:32 PM per RSA 91-A:3 II i. M. Schwarz seconds, all in favor.

J. Hotchkiss motion to re-enter public session at 7:56 PM, M. Schwarz seconds, all in favor.

J. Hotchkiss motions to seal the minutes from the non-public for 1 year. M. Schwarz seconds, all in favor.

J. Hotchkiss motions to adjourn @ 7:57 PM. M. Schwarz seconds, all in favor.

Respectfully submitted by:

Laura Parker, BOS Secretary